

GLOUCESTERSHIRE VOLLEYBALL ASSOCIATION

CONSTITUTION

(As at 25th June 2008)

- 1 a. The name of the Association shall be the Gloucestershire Volleyball Association (G.V.A.).
 - b. The Association, its Clubs and Players must be affiliated to the English Volleyball Association (E.V.A.) by 30 September each year. No games may be played by clubs until they have been affiliated.
2. The objectives of the Association shall be:
 - a. To encourage the game of Volleyball in Gloucestershire.
 - b. To interpret the Rules & Regulations as published by the E.V.A.
 - c. To act as the governing body of Volleyball in Gloucestershire.
 - d. To represent Gloucestershire Volleyball nationally.
 - e. To cooperate with all appropriate bodies in matters which could further these objectives.
 - f. To promote training and the attainment of qualifications within the sport.
- 3 a. Membership of the Association shall be open to properly constituted clubs within Gloucestershire, and at the discretion of the Committee.
 - b. A properly constituted club must have:
 - i) An elected Chairman
 - ii) An elected Treasurer
 - iii) An elected Secretary
 - c. The names and addresses of these officials should be forwarded to the G.V.A. on registration of the Club.
- 4 a. Registration procedure shall be laid down by the Executive Committee of the G.V.A.
 - b. (i) Each Club must pay an annual subscription to the G.V.A.

(ii) Each Club must pay a deposit to the G.V.A. on registration of their team. Any balance remaining is refundable at or after the AGM, providing that the club is a fully paid up member and has fulfilled all commitments.
 - c. The Deposit and Annual fees payable to the G.V.A. shall be laid down by the Executive Committee for approval at the A.G.M. prior to the playing season.
 - d. The Annual Fees for Division 1 teams are payable before the first fixture for that team. However, by arrangement with the League Secretary, payment by instalments may be arranged. The first instalment is payable before the first fixture for that team, and all fees will be paid by the end of February. Teams in default are liable to expulsion from the League.

- e. At the discretion of the Executive Committee, membership shall be open to individuals, schools or organisations on payment of the appropriate fee as approved by the A.G.M. of the Association.
 - f. If in the opinion of the Committee, any club (or team in a club) is consistently failing to play fixtures or to liaise with either the GVA committee or other clubs, then that club (or team in a club) shall be liable to have any application for affiliation in any future season refused.
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- a. The G.V.A. shall be administered by an Executive Committee elected annually at the A.G.M. or at a general meeting called for that purpose.
 - b. The Executive Committee shall comprise:

The President, Chairman, Vice-chairman, Honorary Secretary, Honorary Treasurer, together with 8 committee members who shall have the following responsibilities:

i) League Secretary	ii) Cup & Plate Secretary
iii) Publicity Officer	iv) Development Officer
v) 4 members without portfolio	
 - c. The Executive Committee may co-opt non-voting members.
 - b. (i) The Executive Committee shall meet at least bi-monthly.
(ii) The minutes of the previous meeting and the current Agenda should be sent to all Clubs and Executive Committee members 14 days prior to the date of the meeting.
 - e. At least 5 voting members shall be present for the meeting to be quorate.
 - f. The Committee shall not have the power to alter the Constitution.
 - g. Where there is no specific penalty or fine already specified in the GVA Rules of Play or Constitution, then the Committee shall have the right to impose any suitable penalty or fine.
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- a. No more than 15 months shall elapse between A.G.M.s of the Association. At least 6 weeks notice shall be given of the date, time and place of the A.G.M., any business to be brought before the A.G.M. must be submitted in writing to the Secretary at least three weeks beforehand. The Agenda shall be sent out no later than two weeks before the A.G.M.
 - b. One representative from at least two-thirds of the Clubs affiliated to the Association must be present before the A.G.M.
 - c. All Executive Officers shall be elected at the A.G.M. Nominations should be submitted in writing to the Secretary at least two weeks beforehand. All nominations should be signed by the nominee, the proposer and seconder. If a position has no nominee then a nomination can be proposed and seconded at the A.G.M. No person can be proposed for election to the Executive Committee unless written evidence of their desire to stand is presented at the time of election.
 - d. The A.G.M. shall receive reports from the Officers of the Association and audited accounts shall be presented.
 - e. Any member of the Association may attend the A.G.M., however each member Club may nominate one member who may vote at the A.G.M., and each member league team may nominate one member who may vote at the A.G.M. Votes shall be decided by a simple majority. In the event of a tie, the Chairman will have the casting vote.

- f. The A.G.M. shall have the power to alter the Constitution. Any amendment to the Constitution must be proposed in writing to the Secretary at least one calendar month before the A.G.M. or E.G.M.
- g. Any club not represented at the AGM shall be fined £30.

7 a. An E.G.M. may be called by

- (i) The Executive Committee
- (ii) A petition signed by at least 20% of the total club membership.

b. The Secretary is to notify all current members of the date, time, place and business of the E.G.M. at least 7 days beforehand. All provisions of the A.G.M. shall apply to an E.G.M.

8 The funds of the Association shall be vested in the Treasurer and neither they nor any other property of the Association shall be paid or distributed amongst members of the Association, but shall be applied towards the furtherance of the Association's stated objectives.

Cheques must be signed by the Treasurer and one other officer of the Association. The financial year will end on 31 May each year and audited accounts shall be presented at the A.G.M.

Auditors shall be appointed annually to carry out an examination of the Accounts.

Each member is to pay an annual fee to the Association.

The fee will be set at the A.G.M. and is to be paid by the date set at the A.G.M.

Competitions /League fees are to be set at the A.G.M. and are payable on entry to any Competition or League.

In the event of the dissolution of the Association, the assets shall be transferred to the Regional Association until such time as the County Association is reformed.